



THE NORTON  
KNATCHBULL  
SCHOOL

# Welcome to Year 12 Parents Information Evening: 2025

Presented by Mr Maidens  
Assistant Head of Sixth Form (Year 12 Lead)

# Meet the team



**Mr Maidens**  
Assistant Head of  
Sixth Form -  
Year 12 Lead



**Mrs Thompson**  
Lead Sixth Form  
Pastoral Manager



**Mr Freear**  
Head of Sixth  
Form/Senior  
Leadership Team



**Mrs Baldwin**  
Sixth Form Pastoral  
Manager



**Mr Mills**  
Assistant Head of  
Sixth Form -  
Year 13 Lead



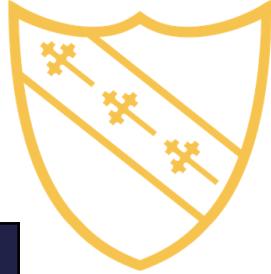
**Mrs Rew**  
Sixth Form Study  
Support Advisor -



# Year 12 Tutor Team

12 Apps	M. Hammond	<a href="mailto:Mhammons@nks.kent.sch.uk"><u>Mhammons@nks.kent.sch.uk</u></a>
12 Barrett	W. Chalkley	<a href="mailto:Wchalkley@nks.kent.sch.uk"><u>Wchalkley@nks.kent.sch.uk</u></a>
12 Burra	A. Chernyshov	<a href="mailto:Achernyshov@nks.kent.sch.uk"><u>Achernyshov@nks.kent.sch.uk</u></a>
12 Harper	O. Mendez-Gonzalez	<a href="mailto:OMendezGonzalez@nks.kent.sch.uk"><u>OMendezGonzalez@nks.kent.sch.uk</u></a>
12 Knatchbull	V. Tardieu	<a href="mailto:VTardieu@nks.kent.sch.uk"><u>VTardieu@nks.kent.sch.uk</u></a>
12 Lamprey	R. Craig + E. Freear	<a href="mailto:RCraig@nks.kent.sch.uk"><u>RCraig@nks.kent.sch.uk</u></a> <a href="mailto:Efreear@nks.kent.sch.uk"><u>Efreear@nks.kent.sch.uk</u></a>
12 Woodworth	M. Leech + M. Ochiama	<a href="mailto:MLeech@nks.kent.sch.uk"><u>MLeech@nks.kent.sch.uk</u></a> <a href="mailto:MOchiama@nks.kent.sch.uk"><u>MOchiama@nks.kent.sch.uk</u></a>

# Key Dates – Year 12



## Year 12 – The Year Ahead

Year 12 Important Dates	Events
Thursday, 4 September 2025	First day of academic year 2025/2026
Monday, 26 September 2025	Deadline for changing options
Monday, 20 October to Friday, 31 October 2025	Half Term break
Wednesday, 19 November 2025	Parent Voice Evening 1 at NKS (6-7pm)
Monday, 22 December to Monday, 5 January 2026	Christmas break
Monday, 26 January 2026	*Monitoring 2 – Grade, ATL, HW and comments
Monday, 16 to Friday, 20 February 2026	Half Term break
Thursday, 5 March 2026	Y12 Parent Evening (Online) (4-7pm)
Wednesday, 11 March 2026	Parent Voice Evening 2 at NKS (6-7pm)
Thursday, 2 to 17 April 2026	Easter break
Monday, 20 April – Friday, 24 April 2026	Y12 Pre-Public Examinations
Monday, 11 May 2026	*Monitoring 3 – PPE grades
Monday, 25 to Friday, 29 May 2026	Half Term break
Tuesday, 2 June 2026	UCAS Discovery event
Wednesday, 15 – Friday, 17 July 2026	Enrichment Workshops

# Key dates - Monitoring



## Monitoring Calendar

Term 1	Internal Monitoring: Transition & Baseline test (w/c 29th September)
Term 2	<i>Public resits: November</i>
Term 3	Monitoring 2: ATL/HW/Grades & comments (w/c 27th January)
Term 4	Y12 Parents evening (w/c 02 <sup>nd</sup> March)
Term 5	Y12 PPE (w/c 20 <sup>th</sup> April - One weeks)
Term 5	Monitoring 3: PPE grades (w/c 11th May)

### 3. EPQ/ Societies

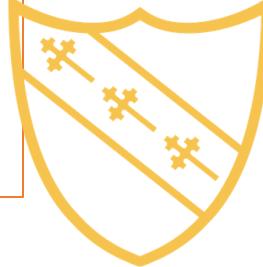
Register your interest for the EPQ and begin to develop your ideas for the project. It is also a great time to join a society or even start one. This allows you to go beyond the curriculum and look at an area of interest in more detail.

### 2. Building resilience

Begin to develop your levels of resilience and look to develop your independent skills.

### 1. Year 12 induction

Setting yourself a target of what you want to see on results day and where would you like to go next.



### 4. Christmas entertainment / Mentoring Year 7/ Volunteering

Take part in Christmas activities including charity events. You also begin to support lower years sharing the knowledge you have gained over the past 5 years.

### 7. Apply for the student leadership team

Begin to develop your leadership skills and become the voice of the student body.

### 6. Post-18 route

You need to start to firm up your route you want to take at the end of Year 13. What type of university would you like to go to? What course? What are the alternatives.

### 5. Become a prefect

Apply to become a form prefect and in doing so you will develop your skills in communication, leadership and engagement, all key skills you will need no matter what post 18 route you choose.

### 8. Year 12 PPE's

Show your teachers and more importantly yourself how much progress you have made to date. You should treat these as if they are the real thing to give you a clear idea of what steps you need to take to improve.

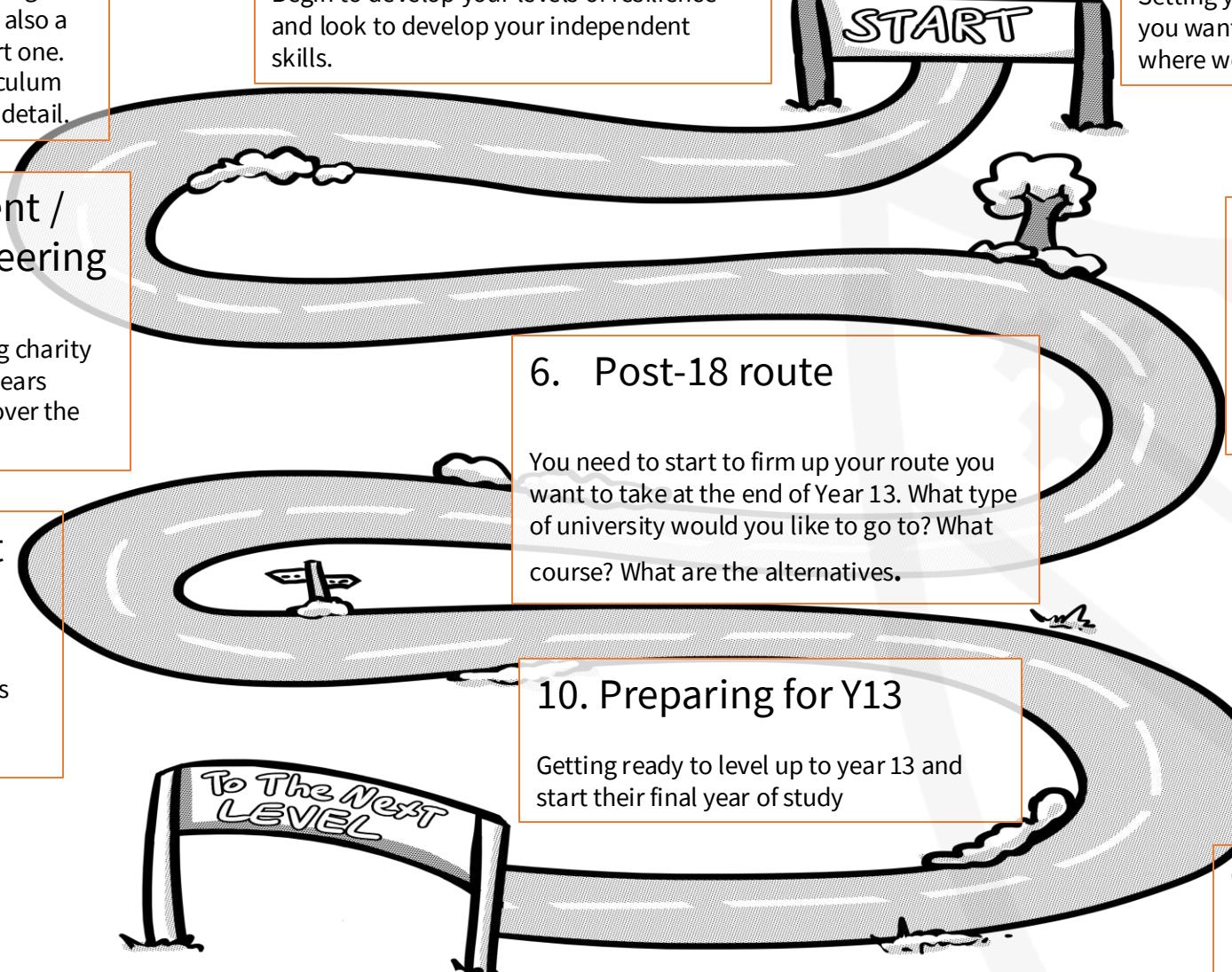
## My roadmap of actions to take me to the next level

### 10. Preparing for Y13

Getting ready to level up to year 13 and start their final year of study

### 9. UCAS/Post-18

Begin to firm up your choices for the next step in your lives. Consider your UCAS/apprenticeship applications and start to develop your personal statement.

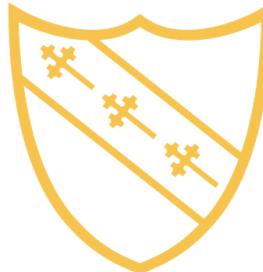


## The basic principles from September 2025

Mobile phones and electronic devices are not allowed to be used or seen during the school day, this includes break and lunch times. **“Off and Away”.**

Students must put away their mobile phones as soon as they enter the school grounds. This also applies to earphones/headphones and smart watches, as well as handheld gaming device/ tablets , these are classed as “Electronic Devices”

If a student is seen with an “Electronic Device” or uses them for any purpose during the school day, it will be confiscated on sight by a member of staff. The member of staff will deposit the phone at reception to be securely stored.



### Devices - Off and away!

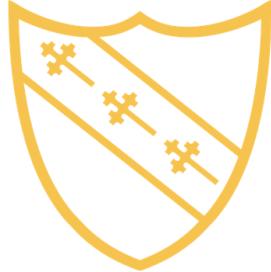


The graphic features a large red circle with a diagonal slash over a smartphone and a pair of earbuds. To the right, a smaller box contains four smaller red circles with diagonal slashes over various electronic devices: a smartwatch, a smartphone, and two different types of earbuds.

**No Excuses, No Exceptions.**

The basic principles from September 2025

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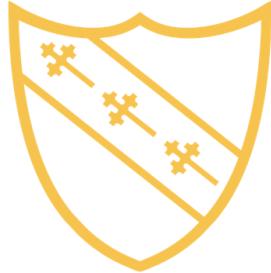
First confiscation – Phone/device can be collected by the student at the end of the day from reception. The student will also receive a L1.

Second confiscation- (second instance during any half term) Phone/device can be collected at the end of the day from reception. The student will also receive a L2.

Third confiscation – (third instance during any half term) The phone/device will be taken to reception and a L3 set. **Parents will be called to come in a collect the phone.**

# Other details- From September 2025

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## **When can students use electronic devices/phones?**

Students will be allowed to use their phones/electronic devices once Period 5 finishes and the member of staff has dismissed the class from the teaching room as students have finished their learning for the day.

## **How will students access their timetable/homework**

Students will have a paper based timetable that they can keep in their blazer pocket, like their uniform card. We are increasing the amount of computers in the library so students have the option to complete homework on these before school, break and lunch times. We also offer a homework club afterschool. Otherwise, students complete homework at home.

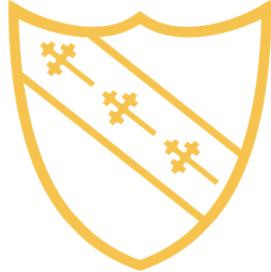
## **Other schools let students use mobile phones.**

Secondary schools in Ashford have made changes based on the government guidelines and research. Other local schools have very similar sanctions/policies. Reports suggest the government will be making this rule statutory soon.

# I am a sixth former, what does it mean for me?

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Sixth Form students have permission to access their electronic devices whilst in the Sixth Form Centre and study areas, these are the library, canteen and study rooms. **Sixth Formers are not allowed to use their mobile phones in corridors and if seen doing so the same rules above apply.** They will also be allowed to use them in lesson under the direction supervision of the teacher.



## Sixth Form Study Area



Sixth Formers can use electronic devices for studying in the:

- Sixth Form Centre
- Library
- Canteen
- Study rooms

All other areas of the school devices need to be off and away.

# NKS Mission Statement



**At The Norton Knatchbull School we are proud of our history, tradition and achievements, at the same time as looking to the future for fresh challenges.**

- **We value each individual for whom they are and their ability to improve and grow.**
- **We share mutual respect based on care, integrity and trust.**
- **We are inspired by a passion for creative and demanding learning experiences.**
- **We work with the wider community to make a positive difference.**
- **We celebrate our achievements, both in the classroom and beyond.**

# What are our expectations of students?



- Students take ownership of their own learning
- They develop resilience
- A willingness to study independently
- Desire to be part of the wider school community
- Aim high
- Enjoy their time in school
- Always try their best



# Structure of the School Day



To make dismissal safer the following timings are in place:

15.15 – Y7, Y8, Y9

**15.20 – Y10, Y11, Y12 & Y13**

<b>Years 12 and 13</b>	
Tutorial	8.45-9.00
Period 1	9.05 - 10.05
Period 2	10.10-11.10
<b>Break</b>	<b>11.10-11.30</b>
Period 3	11.30-12.30
Period 4	12.35-13.35
<b>Lunch</b>	<b>13.35-14.15</b>
Period 5	14.15-15.20
Twilight*	15.20-16.20

# Tutor times – 8.45 – 9.00



<b>WEEK A</b>				
Monday	Tuesday	Wednesday	Thursday	Friday
<b>Ted Talk</b>	<b>Challenges</b>	<b>Current events</b>	<b>Assembly</b>	<b>Quiz</b>

<b>WEEK B</b>				
Monday	Tuesday	Wednesday	Thursday	Friday
<b>Assembly</b>	<b>Challenges</b>	<b>Current events</b>	<b>Life skills &amp; Learning Conversations</b>	<b>Quiz</b>

# Additional sessions

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Study Periods – Non-timetabled periods used as study periods.

This is evaluated termly.

Study periods can be removed or added dependent upon student progress.

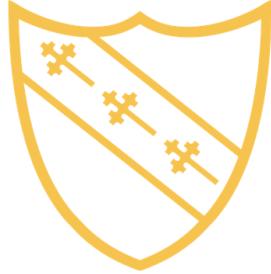


Enrichment – Every Wednesday Period 5



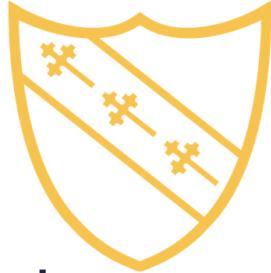
Personal Development – A timetabled lesson every fortnight.

# Study Periods



- Students will have Supervised study sessions added to their timetable
- Students will have periods on their timetable where they don't have a lesson – they are expected to study in these
- Places to study – 3 study rooms/Library/Canteen
- Flipped learning- preparing in advance
- All Year 12 students have supervised study added to their timetable and are expected to remain in school all day except if they don't have a lesson P5 and over break/lunch if 16 or over. This gets reviewed at Christmas

# Enrichment activities



Enrichment at NKS aims to help our students explore and understand any potential avenues that they might intend to follow.

Our enrichment programme offers a broad range of activities from sports, mentoring, clubs and societies. Our tailored activities will help our students to prepare for life after NKS.

By taking part and participating fully in our enrichment programme, they will learn what is expected of them, be taught new, transferable skills and be provided with valuable experience in topical areas of interest to them.

# What is on offer?

Term 1 - Focus on study skills including

- Note taking
- Memory and revision
- Time management
- Presentation and communication

Term 2 & 3 – Clubs and Sport

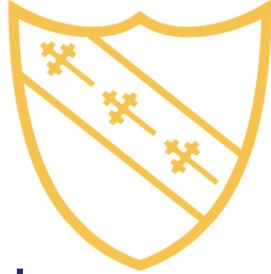
- Badminton
- Basketball
- STEM

Term 4 – Post 18 options & UCAS

Term 5 & 6 – Participation in extracurricular activities



# Personal Development



All students will receive taught Personal Development sessions which are designed to cover a range of different topics, aimed at supporting our sixth form students into adulthood.

The topics that are covered throughout the year include:

Term 1 – Consent and relationships

Term 2 – Social issues and living in the wider world

Term 3 – Drugs education

Term 4 – UCAS and essential study skills

Term 5 – Employability skills

Term 6 – Social issues and living in the wider world

# Work Experience



Work experience allows for the opportunity for our students to explore real working environments and conditions in their chosen industry.

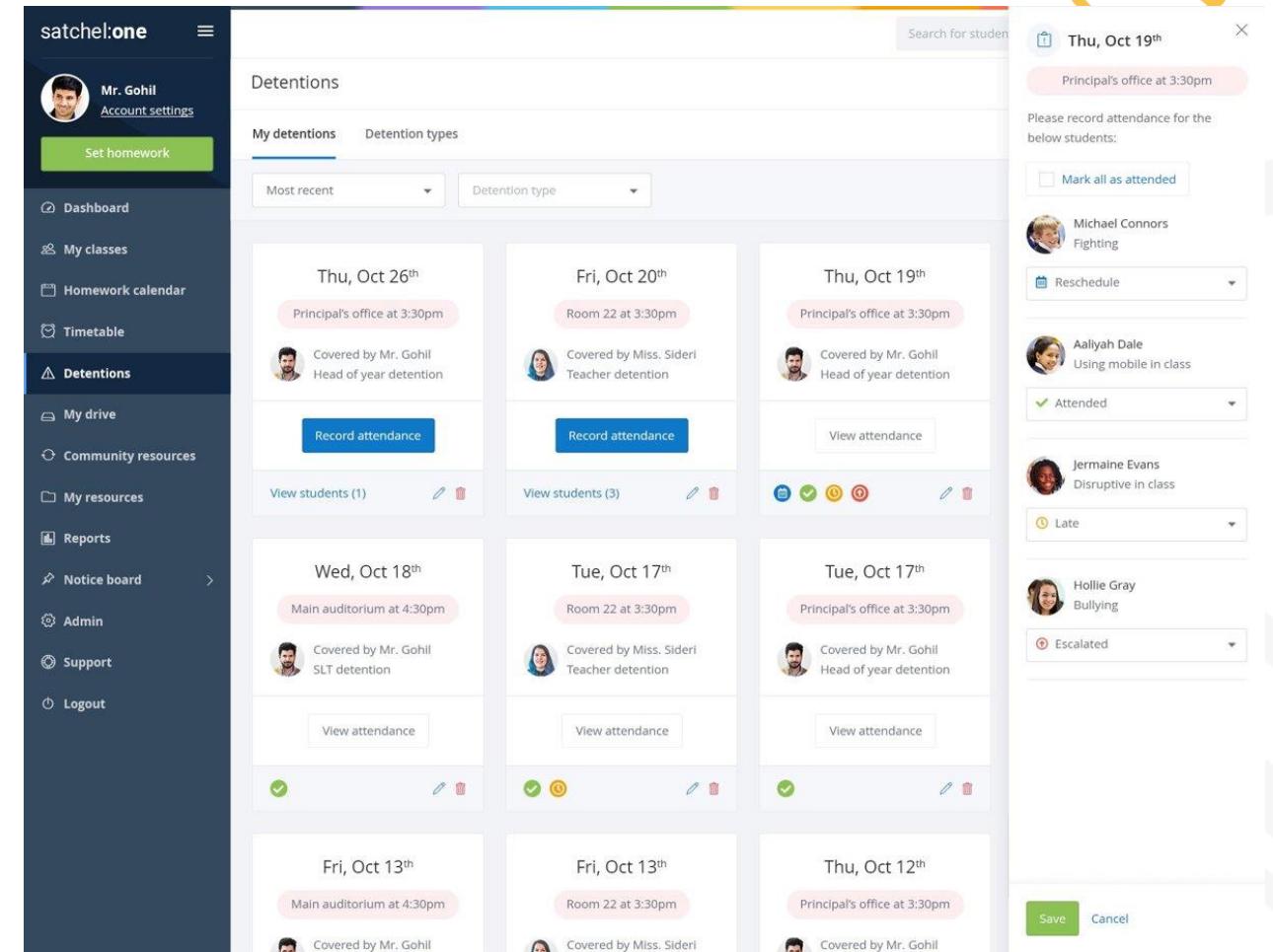
The insight that they gain through the process is invaluable. It helps them to appreciate what that particular role entails and allows them to determine if it is a career they wish to pursue well ahead of time.

**Update - Our WEX week will take place on the week beginning 13<sup>th</sup> July 2026**



# Satchel One

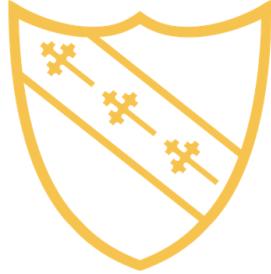
# satchel: one



The image displays the satchel:one software interface, specifically the 'Detentions' section. The left sidebar shows a navigation menu with options like 'Dashboard', 'My classes', 'Homework calendar', 'Timetable', 'Detentions' (which is highlighted in blue), 'My drive', 'Community resources', 'My resources', 'Reports', 'Notice board', 'Admin', 'Support', and 'Logout'. The main content area is titled 'Detentions' and shows a grid of 12 cards, each representing a detention entry. Each card includes the date, location, student, and staff member responsible. Buttons for 'Record attendance' and 'View attendance' are present on each card. To the right of the grid, a sidebar shows a list of students with their current status (e.g., 'Attended', 'Late', 'Escalated') and a 'Save' and 'Cancel' button at the bottom. A large yellow shield icon is positioned in the top right corner of the interface.

Date	Location	Student	Staff Member	Detention Type
Thu, Oct 26 <sup>th</sup>	Principal's office at 3:30pm			Covered by Mr. Gohil Head of year detention
Fri, Oct 20 <sup>th</sup>	Room 22 at 3:30pm			Covered by Miss. Sideri Teacher detention
Thu, Oct 19 <sup>th</sup>	Principal's office at 3:30pm			Covered by Mr. Gohil Head of year detention
Wed, Oct 18 <sup>th</sup>	Main auditorium at 4:30pm			Covered by Mr. Gohil SLT detention
Tue, Oct 17 <sup>th</sup>	Room 22 at 3:30pm			Covered by Miss. Sideri Teacher detention
Tue, Oct 17 <sup>th</sup>	Principal's office at 3:30pm			Covered by Mr. Gohil Head of year detention
Fri, Oct 13 <sup>th</sup>	Main auditorium at 4:30pm			Covered by Mr. Gohil
Fri, Oct 13 <sup>th</sup>	Room 22 at 3:30pm			Covered by Miss. Sideri
Thu, Oct 12 <sup>th</sup>	Principal's office at 3:30pm			Covered by Mr. Gohil

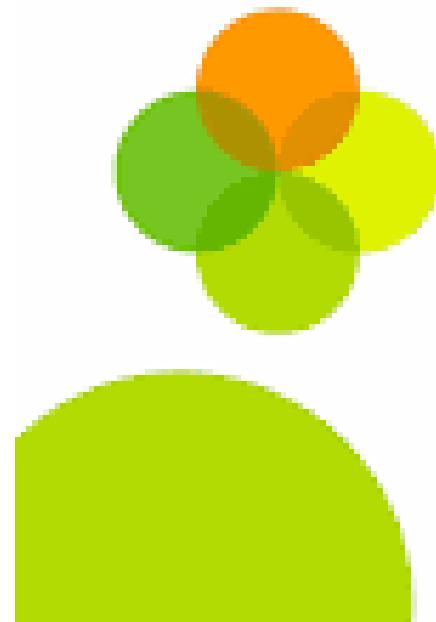
# Arbor



- Arbor is the schools MIS
- Main source of communications
- Achievement and behaviour points
- WEB based and app

The screenshot shows the Arbor MIS interface for Sunnyville School. The top navigation bar includes the school name, a search bar, and a 'School Notices' section with a single item about a fire alarm. The main dashboard features several data cards:

- Attendance:** Whole School Attendance: 97% (Today: 97%, This week: 97%, This year: 97%)
- Behaviour:** Stars per week: 18 (This week: 18, Last week: 18)
- Attainment:** Above target: 23% (This year: 23%, Last year: 23%)
- Calendar:** Morning roll call (08:50-09:00), Maths (09:00-10:00), Break (10:00-10:20), English (10:30-12:00)
- Quick Actions:** Take attendance, Log behaviour incident, Log behaviour award scales, Issue detention, Create event, Send email
- Student Alerts:** 7 items including a Level 5 incident, a detention issued, and a student turning 6.
- School Notices:** 1 item about a fire alarm.

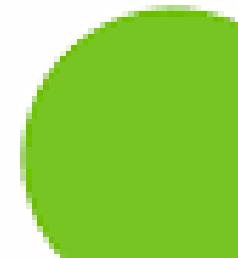
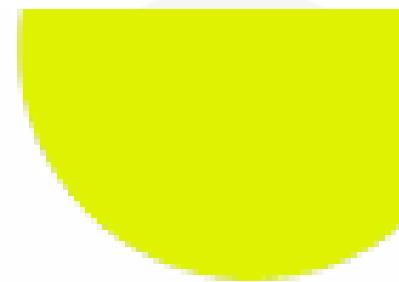
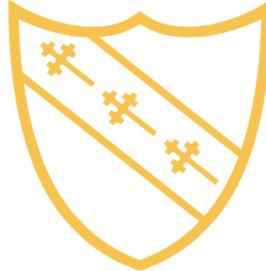


# Arbor

## Parent Portal and App

Five good reasons to  
download the Arbor Parent App

1. Receive important information from school
2. See your child's praise points
3. View your child's attendance
4. Check your child's timetable
5. Access your child's report (when available)



# Data and monitoring



Attendance*	Lates	Unauthorised Absences	Authorised Absences	
95.5%	12	1	6	
Behaviour Points	Achievement Points			Report date
0	58			29 Mar 2023

Course	Predicted Grade	ATL M3
Biology: Biology PPE2	A	1
Biology: Biology Projected	A*	
Chemistry: Chemistry PPE2	B	1
Chemistry: Chemistry Projected	A	

# Data and monitoring:

1	Always follows the school's behaviour for learning rules and is fully prepared for lessons.  Good behaviour contributes to successful learning.  Responds positively to feedback and guidance, developing their work and skills as a result.  Actively engages with independent learning.	Homework is always completed on time.  The quality of the work goes above and beyond the expectations set.  The work is presented with care and accuracy.
2	Follows the school's behaviour for learning rules and is fully prepared for lessons.  Good behaviour contributes to successful learning.  Routinely responds positively to the expectations of, and guidance from staff.  Students participate in self-directed independent learning activities	Homework is completed on time.  The quality of work is of a good standard.  The work is presented neatly and has minimal mistakes.
3	Follows the school's behaviour for learning rules and is usually prepared for lessons.  Behaviour is good most of the time, but can receive a first warning.  Often responds to the expectations of, and guidance from staff.  Students can participate in self-directed independent learning activities.	Homework is not handed in every time.  The quality of work is acceptable but requires more detail.  The presentation of work can be untidy.
4	Working below the expected standard of the school's behaviour for learning rules <b>and an L1 behaviour has been set for this.</b>  Often unprepared for lessons.  This impacts negatively on own learning.  There is little or no participation in self- directed independent learning activities.	Homework is not submitted on time or is not of a suitable quality.  The quality of work is incomplete or missing significant detail.  The presentation of the work is untidy.  <b>An L1 behaviour has been set for this.</b>



# Sixth Form Deposit

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- To cover the cost of textbooks/ online books for subject areas, lockers and lanyards
- This deposit will also allow books to be borrowed from our school library
- A £50 deposit is required upon admission to the Sixth Form via the online payment system (ScoPay)
- Once payment has been made we will issue students with a receipt to acquire the necessary equipment

# Uniform – 6th Form



At NKS we take pride in getting students ready for the next stage in their educational pathway and try hard to create a university style study culture which sees our sixth formers using their own time to study effectively and independently while under the direction of their teachers and the Sixth Form Team. Our smart, casual and gender neutral dress code feeds directly into this culture and is one that we want our lower school to aspire to.

[Link to 6th form uniform policy](#)

# Uniform – 6th Form



## **The following rules must always be adhered to:**

- Clothing should ensure that midriffs are covered
- Skirts and dresses should be at least mid-thigh length
- Smart, chino-style shorts of at least mid-thigh length are permissible only when summer uniform is implemented
- Coats are to be removed once student are in lessons
- Appropriate footwear must be always worn. Sliders and flipflops are not permitted.
- Hair is a natural colour
- Piercings limited to nose and ears and should not be excessive
- Lanyards must be worn at all times

## **Students must not**

- Wear Items of clothing containing offensive logos or slogans
- Strapless and crop tops are not permitted.
- Thin strapped vest tops are not acceptable
- Have any visible tattoos

[Link to 6th form uniform policy](#)

# Absence Procedures

The school should be contacted in the first instance if you know you are unwell or absent for any reason. If we haven't received a telephone or email message from your household by 9.30am we will telephone home to receive an update.

Contact by telephone - 01233 620045 and follow the instructions to leave a message

Contact by email –  
[studentabsence@nks.kent.sch.uk](mailto:studentabsence@nks.kent.sch.uk)

## Sixth Form Authorised Absence Request

Name \_\_\_\_\_

Date/s of absence: From..... to.....

Purpose of request (eg. Name of University you are visiting).....

*Head of Year/ Student Support Manager Comments:*

Signed.....  
Dated.....

# How can you support your son/daughter?

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1. Access Satchel One on a regular basis
2. Have discussions regarding upcoming monitoring deadlines
3. If possible, provide a dedicated workspace at home
4. Attend parents evening (T4)
5. Ask for help and information from us if it is needed
6. Set out clear expectations at home
7. Support the need for 4-5 hour study periods per week per subject

# How can you support your son/daughter?

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8. Ensure your son/daughter does not participate in more than 8 hours paid employment a week.
9. Students are not allowed to work during school hours.
10. Support enrichment activities and any work experience.
11. Talk to them/ Challenge them.
12. Become an involved member of the school community .

# Here to help

Any general sixth form concerns –  
[sixthformteam@nks.kent.sch.uk](mailto:sixthformteam@nks.kent.sch.uk)



**Mr Freear**  
Head of Sixth  
Form/Senior  
Leadership Team

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**Mr Maidens**  
Assistant Head of  
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Year 12 Lead

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**Mrs Thompson**  
Lead Sixth Form  
Pastoral Manager

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**Mrs Baldwin**  
Sixth Form Pastoral  
Manager

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**Mr Mills**  
Assistant Head of  
Sixth Form -  
Year 13 Lead

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**Mrs Rew**  
Sixth Form Study  
Support Advisor -

[zrew@nks.kent.sch.uk](mailto:zrew@nks.kent.sch.uk)



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If you have any questions,  
please do come and find  
one of us.

