



THE NORTON
KNATCHBULL
SCHOOL

The Norton Knatchbull School,
Hythe Road, Ashford, Kent, TN24 0QJ
Headteacher: Mr. B. Greene, BA (Hons), NPQH

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www.nks.kent.sch.uk

STUDENT SUPPORT MANAGER

TERM TIME – 37 HOURS PER WEEK

This is a permanent full time post, term time plus 10 days, (INSET days plus 5 days in the school holidays by arrangement with the HT). This role is being paid at Kent Range 7 (£23,612 - £26,731), pro-rata (£20,923 - £23,686).

- The successful candidate will contribute to raising standards of student attainment, achievement and personal development by providing effective pastoral support
- To contribute to a positive “climate for learning” within the school by maintaining high standards of attendance, punctuality, conduct and appearance of students
- To enhance the productive partnerships between teachers, form tutors, parents and carers, students and external stakeholders by efficient and effective communication.

Our Student Support Managers play a key role in supporting students’ wellbeing – liaising with colleagues across the school, families and external agencies – to ensure students receive the best possible care and support. Our team of Student Support Managers work out of a new Central Student Services hub.

Please see Job Description for full details.

Please visit our school website for an application form at www.nks.kent.sch.uk
Applicants should also submit a supporting letter of application, outlining their experience and how they meet the specific role elements of the person specification. Please send completed applications to Catriona Dunton (HR Officer), by email to cdunton@nks.kent.sch.uk

Deadline for applications: **9am – Wednesday 22nd March 2023.**

Interviews will take place as soon as possible thereafter.

NKS is committed to the Continuing Professional Development of all our staff. We support our employees in career development and respect initiative and ambition. As such we are committed to using Performance Management; formal and informal training; coaching and mentoring; and peer support to ensure the progression of our staff. In return we expect commitment and a desire to improve and excel from our colleagues.

All new recruits to our team will be further supported by a comprehensive Induction Programme.

We are committed to safeguarding and promoting the welfare of children and young people.

Only candidates who are shortlisted will be contacted.

Benefactorum Recordatio Jucundissima Est

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