



**THE NORTON  
KNATCHBULL**  
SCHOOL

**The Norton Knatchbull School,**  
Hythe Road, Ashford, Kent, TN24 0QJ  
Headteacher: Mr. B. Greene, BA (Hons), NPQH

**t: 01233 620045**  
**e: [information@nks.kent.sch.uk](mailto:information@nks.kent.sch.uk)**  
**[www.nks.kent.sch.uk](http://www.nks.kent.sch.uk)**

## **IT TECHNICIAN**

This is a permanent position, term time only (38 weeks), plus 5 INSET days in the school holidays to be taken in arrangement with the Network Manager, on Kent Range 5 - £20,801 (pro rata 0.84 / £17,510.28).

The hours will be 37 per week (9am to 5pm). The position is for 38 weeks per year and the post holder will have 26 days paid annual leave (rising to 28 days after five years' service). Annual leave days can only be taken when the school is closed to students.

The successful candidate will be passionate about IT and show a good understanding of technology. Advanced knowledge of computer hardware is expected and basic networking skills are required. Working as part of the IT support team, duties will include supporting staff and students by troubleshooting a wide range of hardware and software issues.

You should have a good level of education to at least GCSE standard or equivalent.

Please visit our website [www.nks.kent.sch.uk](http://www.nks.kent.sch.uk) for the job description and an application form.  
Please send your completed application form to Mrs Catriona Dunton, HR Officer  
by email to [cdunton@nks.kent.sch.uk](mailto:cdunton@nks.kent.sch.uk)

**Deadline for applications: 9am – Thursday 15<sup>th</sup> December 2022.**

We reserve the right to interview prior to this date depending on applications received.

NKS is committed to the Continuing Professional Development of all our staff. We support our employees in career development and respect initiative and ambition. As such we are committed to using Performance Management; formal and informal training; coaching and mentoring; and peer support to ensure the progression of our staff. In return we expect commitment and a desire to improve and excel from our colleagues.

All new recruits to our team will be further supported by a comprehensive Induction Programme and a Mentor.

The Norton Knatchbull School is committed to safeguarding and promoting the welfare of children, young people and expects all staff and volunteers to share this commitment. The post is subject to an enhanced DBS disclosure.

**Only candidates who are shortlisted will be contacted.**

**Benefactorum Recordatio Jucundissima Est**

Academy Trust Registered Office: Hythe Road, Ashford, Kent, TN24 0QJ. Company number 07992899