



*Things done well make the best memories*  
**SIR NORTON KNATCHBULL – 1637**

# Bring Your own Device (BYOD)

## terms and conditions

**1. Which year group are allowed to bring their own devices and connect to the school Wi-Fi?**

Only sixth formers are allowed to bring their own devices.

**2. What personal ICT devices can a student use in school?**

Sixth formers can connect tablets or laptops to the school network. Other devices, for example, phones, watches and gaming devices are not allowed.

**3. How do I get permission to use a personal ICT device in school?**

Just liaise with IT Support team in M26 (or via email: [helpdesk@nks.kent.sch.uk](mailto:helpdesk@nks.kent.sch.uk)) and we will help you get setup.

**4. Do I need to sign a form?**

Yes, you will need to sign a copy of these terms and conditions and return the agreement to the Network Manager. Signing the document confirms that you will comply to the school policies while on the school network and keep your device up to date (OS, software and antivirus) to avoid any risk of cyberattack. You are fully responsible for the safety, security and proper use of your own personal device. Giving you access is not compulsory so any severe abuse of the school policies will lead to your access being revoked temporarily but will also trigger a permanent ban for your device.

**5. Will my device be filtered and monitored like any other school computers?**

Yes. This is why it is important for you not to visit any websites or keep any software running in the background (Torrent, VPN...) that might trigger alerts on our systems.

**6. Can I play games (for example, at break) on my device?**

No. You can only use your device for learning.

**7. Can I use a SIM card or tether my phone to my device to use my mobile contract instead the school Wi-Fi?**

Since the school cannot permit access to non-filtered services for safety reasons (This includes all wireless services e.g. 4G/5G networks, wireless hotspots etc.), any student accessing such a network while in the school would be committing a gross breach of trust and would no longer be permitted to use a personal ICT device in school.

**8. Can I use my personal device in class?**

Devices may only be used in class with the approval of the class teacher.

**9. Can I transfer work from school computers to my personal ICT device?**

We use Office 365, so you can save your files on OneDrive and access them on any school computers.

**10. Can I use my own device during an exam.**

No. Devices that can be used during exams need to follow strict regulations and not all students can have a device during exams. If you deem that you should have a laptop during exams, you should get in touch with the SEN department.

**11. How do I charge my device?**

Devices should be charged at home.

Available power sockets cannot be used for personal devices as only PAT tested school devices can be plugged into them.

**12. Does the school provide lockers for personal devices.**

Students have lockers for their belongings but there is no dedicated storage for personal electronic devices.

**13. If my device is broken/stolen in school will the school pay for it?**

No, your device will always remain your responsibility, so ensure that your devices are covered by a suitable insurance policy. If the damage has been caused by another students, we will investigate this for you (CCTV...) but any claims will then need to be made by you with your insurance.

Once you have read the Bring Your Own Device (BYOD) Policy, please make sure you are familiar with our E-Safety Policy and the school's Behaviour Policy.

If any further clarification is required, please contact the IT Manager in school.

**Full Name of Student:**

**Year Group:**

**I hereby acknowledge that I have read and understood the BYOD terms and conditions.**

**Date:**

**Signature:**