



THE NORTON  
KNATCHBULL  
SCHOOL

*Things done well make the best memories*

**SIR NORTON KNATCHBULL – 1637**

# Provider Access Policy

Reviewed by	Heather Vernon, Careers and Business Development Lead Apprenticeship Manager
EIA*	
Approved by FGB	
Date of Review	This Policy will be reviewed as and when necessary to respond to any LEA or Government requirements or not later than September 2026
Publication	School Website

**(Including The Department of Education, July 2021: “Baker Clause” and the Provider Access Legislation, January 2023)**

**Ownership: The Norton Knatchbull School**

**Date updated: September 2025**

### **Rationale**

High quality careers education and guidance in school or college is critical to young people’s futures. It helps to prepare them for the workplace by providing a clear understanding of the world of work including the routes to jobs and careers that they might find engaging and rewarding. It supports them to acquire the self-development and career management skills they need to achieve positive employment destinations. This helps students to choose their pathways, improve their life opportunities and contribute to a productive and successful economy.

As the number of apprenticeships rises every year, it becomes increasingly important that all young people have a full understanding of all the options available to them post-16 and post-18 including wider technical education options such as T-Levels and Higher Technical Qualifications.

### **Commitment**

The The Norton Knatchbull School is committed to ensuring there is an opportunity for a range of education and training providers to access students, for the purpose of informing them about approved technical education qualifications and apprenticeships. The school is fully aware of the responsibility to set students on a path that will secure the best outcome which will enable them to progress in education and work and give employers the highly skilled people they need. That means acting impartially, in line with the statutory duty, and not showing bias towards any route, be that academic or technical.

The Norton Knatchbull School endeavours to ensure that all students are aware of all routes to higher skills and are able to access information on technical options and apprenticeships (The Department of Education, July 2021: “Baker Clause”: supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023).

### **Aims**

The Norton Knatchbull Schools policy for Access to other education and training providers has the following aims:

To develop the knowledge and awareness of our students of all career pathways available to them, including technical qualifications and apprenticeships.

To support young people to be able to learn more about opportunities for education and training outside of school before making crucial choices about their future options.

To reduce drop out from courses and avoid the risk of students becoming NEET (Young people not in education, employment or training).

### **Student Entitlement**

The Norton Knatchbull School fully supports the statutory requirement for students to have direct access to other providers of further education, training, technical training and apprenticeships. The school will comply with the new legal requirement to put on at least six encounters with providers of approved technical education qualifications or apprenticeships. This will be delivered as part of assemblies and as part of our Knatchbull Baccalaureate throughout all key stages. The school will also hold events and invite key speakers during National Apprenticeship Week and National Careers Week, in addition to attending a whole school careers fair during the summer term.

### **Development**

This policy has been developed and is reviewed annually by the Careers Leader, Headteacher and Governors based on current good practice guidelines by the Department for Education.

### **Links with other policies**

It supports and is underpinned by key school policies including those for Careers, Child Protection, Equality and Diversity, and SEND.

### **Equality and Diversity**

Access to other providers is available and promoted to allow all students to access information about other providers of further education and apprenticeships. The Norton Knatchbull School is committed to encouraging all students to make decisions about their future based on impartial information.

### **Requests for access**

Requests for access should be directed to Mrs H Vernon, Careers Leader. Mrs Vernon may be contacted by telephone or email, [hvernon@nks.kent.sch.uk](mailto:hvernon@nks.kent.sch.uk), Tel 01233 620045.

### **Grounds for granting requests for access**

Access will be given for providers to attend during school assemblies, timetabled Careers lessons during personal development, and Careers or Raising Aspirations events that The Norton Knatchbull School is arranging. Students may also travel to visit another provider as part of the trip to be organised in partnership with The Norton Knatchbull School.

### **Details of premises or facilities to be provided to a person who is given access**

The Norton Knatchbull School will provide an appropriate room or hall to be agreed. All rooms have computers, projectors and screens provided. Computer rooms can also be arranged. The Careers Leader will organise this, working closely with the provider to ensure the facilities are appropriate to the audience. Appropriate safeguarding checks will be carried out. Providers will be met and supervised by a member of the school who will facilitate.

### **Live/Virtual encounters**

The Norton Knatchbull School will consider live online encounters with providers where requested, and these may be broadcast into classrooms or the school hall. Technology checks in advance will be required to ensure compatibility of systems.

### **Parents and Carers**

Parental involvement is encouraged, and parents may be invited to attend the events to meet the providers.

### **Management**

The Careers Leader coordinates all provider requests and is responsible to her senior management line manager.

### **Complaints Procedure**

Any complaints about this policy should be raised to Mrs L Seed, email: lseed@nks.kent.sch.uk.

Mrs Seed will raise the complaint to Mr B Greene (Headteacher)

### **Monitoring review and evaluation**

The Policy is monitored and evaluated annually via the Careers Leader, Headteacher and Link Governor.

***Policy Coordinator: Mrs H Vernon***

***Policy Reviewed: September 2026***

## **Appendix**

**Providers who have been invited into The Norton Knatchbull School to date include:**

Ashford College

Canterbury College

NCS

University of East Anglia (UEA)

Royal Holloway

University of Kent

University of Portsmouth

Innov8 Training

JTL Training

**Destinations of previous pupils from The Norton Knatchbull School include:**

East Kent Colleges – Ashford, Canterbury and Folkestone

Kent Police – Degree Apprenticeship

EDF Energy – Degree Apprenticeship

University of Kent

University of Sheffield

University of East Anglia

Royal Holloway University

Durham University

University of Bath