



# The Norton Knatchbull School Academy Trust

## Provider Access Policy Baker Clause

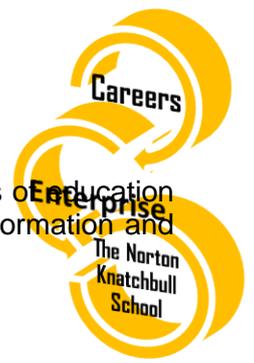
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Science

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in Years 7 to 13 for the purpose of informing them of the choices for approved education qualifications and or apprenticeships

Schools must have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.



The policy statement sets out the schools' arrangements for managing the access of education and training providers to students at the school for the purpose of giving them information and guidance on what they have to offer.

The policy sets out:

- Processes in relation to requests for access to students
- Details of the facilities to be provided to a person who wishes to have access

### ***Student Entitlement***

Students in years 7-13 are entitled to:

- Find out about education qualifications and apprenticeship opportunities, as part of the careers programme which will provide information on the full range of education and training options available at each transition stage
- Hear from a range of local providers about opportunities they have to offer, including education and or apprenticeships through options evenings, assemblies, group talks and taster events
- Understand how to make applications to a range of academic courses

### ***Management of provider access requests***

*Anyone wishing to request access should contact in the first instance:*

Contact Name: Mrs Heather Vernon, Careers Lead

Telephone: 01233 620045 ext. 230

Email: [hvernon@nks.kent.sch.uk](mailto:hvernon@nks.kent.sch.uk) or [information@nks.kent.sch.uk](mailto:information@nks.kent.sch.uk)

The careers programme offers a range of opportunities for external providers to speak to students and where possible parents/guardians, these can include:

- Work experience
- Employer talks
- Mentoring
- Focus Days
- Mock Interviews
- STEM events
- Workplace visits
- Trips to HE (Higher Education) Fairs
- Careers Fair
- Enterprise activities

Please contact the Careers Leader to consider all offers.

The school's policy on safeguarding outlines the need for checks to be carried out prior to arrival to include identity checks and the suitability of the visitor to school.

### ***Premises and Facilities***



The school will take appropriate actions to ensure the correct spaces are available for each activity being offered by providers. The school will offer specialist equipment where needed and if available. All requirements will be discussed and agreed prior to arrival with the careers and the site team.

Providers are welcome to leave relevant materials with us here in school to provide information on courses and or employment opportunities. Providers will be expected to adhere to the school's policy for visitors on site.

### ***Monitoring***

This policy will be reviewed by the careers lead every two years to ensure that it meets the needs of the students, parents/guardians, staff and that it is in line with current DfE (Department for Education) advice and guidance.

Each review will be approved by the Governing Body.