

THE NORTON KNATCHBULL SCHOOL

An International School with Language and Science Specialisms



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(Founded 1630)

Headteacher: Ms S. K. Staab, BA, MA, Dip Trans

23rd November 2017
DG/cc/Y11MarloweTheatre/OfMiceandMen

Dear Parents/Carers

A visit to:	The Marlowe Theatre, Canterbury
Students Invited to Participate:	Year 11 GCSE Drama students
Date:	Tuesday 30th January 2018
Departure Time:	13.32 from Ashford International Station
Approximate Return Time:	17.21
Mode of Transport:	Train
Cost:	£17
Reply Date:	7th December 2017

The above visit is being organised by Mr Gooch. We will be visiting the Marlowe Theatre in Canterbury to watch a production of 'Of Mice and Men'. Year 11 Drama students need to write an evaluation of a production for their Component 3 Written Exam. This production will give the students much to write about for acting, directing and design.

In accordance with the School's Charging Policy, parents/carers are invited to make a voluntary contribution (details above) towards the cost of the trip. This includes the cost of travel and tickets for the production. Payment can be made online via the School's Internet Payment system which is available from:

<http://www.scopay.com/nks>

If you would like to make an online payment, but have not yet been provided with login details, please contact a member of the School's Finance Team.

Alternatively payment can be made by cheque or cash. Cheques should be made payable to 'The Norton Knatchbull School' and your son/daughter's name and form, together with details of the trip should be written on the reverse. All reply slips and cash/cheque contributions should be returned in a sealed envelope to Student Reception. Envelopes containing cheques can be deposited in the drop box, however, cash payments must be made in person by your son/daughter to the Student Receptionist. No responsibility can be taken for envelopes lost because they are not handed over at the earliest opportunity. Please be advised that if there is insufficient interest in the trip, the trip will not run and a refund will be given. Should the trip have to be cancelled for reasons beyond the school's control, including industrial action by outside agencies or adverse weather conditions, refunds will only be made in so far as the School can claim reimbursement. Should your son/daughter withdraw voluntarily from the trip, and the school has incurred prior costs, monies already paid will not be refunded.

Contd



As the trip will be returning outside school hours, students are expected to remain with the party until collected by parents from Ashford International train station unless express written consent has been given by parents/carers.

In the unlikely event of an emergency arising on the day of the trip, between the hours of 8am and 4pm parents/carers should ring the School Reception on 01233 620045. Outside of these hours the Duty Manager can be contacted on 07747 837927.

Yours sincerely

A handwritten signature in blue ink that reads "D Gooch". The signature is written in a cursive style with a large initial 'D' and a long horizontal stroke.

David Gooch
Teacher in charge of Drama