

# THE NORTON KNATCHBULL SCHOOL

## An International School with Language and Science Specialisms



(Founded 1630)

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17 September 2018  
JRP/hp/Business/EconomicsTrip/NewYork2019

Dear Parents/Carers

### Business and Economics trip to New York 2019

To complement the Business and Economic A-Level curriculum I am proposing a school trip to New York. The trip will provide students with a cultural and enriching experience relating to business, economics and the financial services.

At this stage I are gauging interest to see if this trip is viable to run during the October break 2019 (see the proposed dates below). To show interest in the trip, please complete the slip at the bottom of this letter and return with the deposit by **Friday 5<sup>th</sup> October 2018**.

#### **Below are the key details regarding the planned trip:**

|   |  |
|---|--|
| <b>A visit to:</b>                      | New York. The trip will be booked through NST Travel.  |
| <b>Students Invited to Participate:</b> | Year 13 (Current Year 12)  |
| <b>Trip Duration:</b>                   | 5 days and 4 nights  |
| <b>Departure Date:</b>                  | 18 <sup>th</sup> October 2019 (date flexible +2 days based on best price), Time AM (Time tbc.)                       |
| <b>Return Date:</b>                     | <b>22<sup>nd</sup> October 2019</b> (date flexible +2 days subject to above), Time AM (Time tbc.)                    |
| <b>Mode of Transport:</b>               | Coach and Plane  |
| <b>The provisional cost is:</b>         | £1440 per pupil plus US dollars to the equivalent of £10 per day for day time meals, plus cost of ESTA authorisation |
| <b>Reply Date:</b>                      | <b>Friday 5<sup>th</sup> October 2018.</b>   |

#### **The trip will cost £1440 and for that you will get:**

- Coach return journey to Heathrow
- Return flights to New York
- 3 x Breakfasts and main meals
- Broadway theatre show
- Entrance to Top of the Rock
- Guided tour of the financial district
- Wall street tour and meet the financial professional
- Entrance to the Empire States building
- United Nations building tour

Cont'd/2



In addition to the tour cost, we recommend that your child takes with him/her spending money, in US dollars, to the equivalent of £50. Spending money must be brought with students on the day of departure.

Students will also require a current passport and an ESTA (travel authorisation). This can be completed at <https://esta.cbp.dhs.gov/esta/> closer to the time of departure, and is required by the United States government for entry into the United States. It is usually valid for 2 years. This is the responsibility of the parent to pay prior to the trip.

An additional £10 per day (to be taken in US dollars) will be required to pay for day time meals whilst in New York; breakfast and dinner time meals are provided. This money must be brought with the student on the day the trip departs.

To register interest in this trip, a deposit of £200.00 is required, along with the completed consent slip by Friday 5<sup>th</sup> October 2018. The payment schedule will follow once the trip is confirmed. In the event that there is not enough interest for the trip to run, or the trip is oversubscribed and your son/daughter is unsuccessful in obtaining a place, deposits will be fully refunded.

Payment can be made online via the School's Internet Payment system which is available from:

<http://www.scopay.com/nks>

If you would like to make an online payment, but have not yet been provided with login details, please contact a member of the School's Finance Team.

Alternatively payment can be made by cheque or cash. Cheques should be made payable to 'The Norton Knatchbull School' and your son's/daughter's name and form, together with details of the trip should be written on the reverse. All reply slips and cash/cheque contributions should be returned in a sealed envelope to Student Reception. Envelopes containing cheques can be deposited in the drop box, however, cash payments must be made in person by your son/daughter to the Student Receptionist. No responsibility can be taken for envelopes lost because they are not handed over at the earliest opportunity. Please be advised that if there is insufficient interest in the trip, the trip will not run and a refund will be given. Should the trip have to be cancelled for reasons beyond the school's control, including industrial action by outside agencies or adverse weather conditions, refunds will only be made in so far as the School can claim reimbursement. Should your son/daughter withdraw voluntarily from the trip, and the school has incurred prior costs, monies already paid will not be refunded.

Yours sincerely,



Mrs J Pyatt  
Teacher of Business Studies/Economics

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**Please return to The Norton Knatchbull School - Student Reception (New York 2019)**

I enclose a deposit of £200 payable via:

- Cash
- Cheque (made payable to the Norton Knatchbull School)
- I have paid using the on-line payment system

Name of student: \_\_\_\_\_

Form Group: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_