

THE NORTON KNATCHBULL SCHOOL

An International School with Language and Science Specialisms



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Acting Headteacher: Ms. S. H. Kelly, BA (Hons), NPQH

(Founded 1630)

28 January 2019
PG/hp/Y7GeographyTrip/Rye3

Dear Parents/Carers

A visit to:	Rye
Students Invited to Participate:	7A, 7B and 7H
Date:	Thursday 28 th March 2019
Departure Time:	09:00
Approximate Return Time:	15:20
Mode of Transport:	Coach
Cost:	£11
Reply Date:	Monday 4 th March 2019

The above visit is being organised by the Geography Department. The aims of this trip are to enhance your son's understanding of the course, develop key geographical skills, as well as offering an enjoyable experience. Students will be collecting data across Rye in groups in preparation for a project completed in lessons following the trip. Students will be required to wear full school uniform. Footwear can be comfortable, but appropriate, and students will need to bring a packed lunch with them. A waterproof coat, paper and pen are also required.

In accordance with the School's Charging Policy, parents/carers are invited to make a voluntary contribution (details above) towards the cost of the trip. This includes the cost of travel and entrance to the Heritage Centre and model show. Payment can be made online via the School's Internet Payment system which is available from:

<http://www.scopay.com/nks>

If you would like to make an online payment, but have not yet been provided with login details, please contact a member of the School's Finance Team.

If you are unable to pay online, payment can be made by cheque or cash. Cheques should be made payable to 'The Norton Knatchbull School' and your son's/daughter's name and form, together with details of the trip should be written on the reverse. All reply slips and cash/cheque contributions should be sealed in a clearly named envelope and dropped into the School Office postbox, situated outside B26 (Spanish) in the MFL area on the second floor of the Brabourne Building. Envelopes must be handed in at the earliest opportunity as lateness may result in students not being able to go on the trip. No responsibility can be taken for contributions lost due to envelopes not having been sealed properly. Please be advised that if there is insufficient interest in the trip, the trip will not run and a refund will be given.

Continued/2



Should the trip have to be cancelled for reasons beyond the school's control, including industrial action by outside agencies or adverse weather conditions, refunds will only be made in so far as the School can claim reimbursement. Should your son/daughter withdraw voluntarily from the trip, and the school has incurred prior costs, monies already paid will not be refunded.

Students who are registered with KCC for free school meals are not expected to make a contribution and will be provided with a packed lunch by the school. If your son/daughter is registered with KCC for free school meals, please tick the appropriate box(es) on the attached reply slip.

In the unlikely event of an emergency arising on the day of the trip, between the hours of 8am and 4pm parents/carers should ring the School Reception on 01233 620045. Outside of these hours the Duty Manager can be contacted on 07747 835915.

Yours sincerely

A handwritten signature in black ink, appearing to read 'E Dryland', written in a cursive style.

Mrs E Dryland
Geography Teacher