

THE NORTON KNATCHBULL SCHOOL

An International School with Language and Science Specialisms



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Acting Headteacher: Ms. S. H. Kelly, BA (Hons), NPQH

(Founded 1630)

11 March 2019
TS/cc/Y11Bowling/10May19

Dear Parents/Carers

A visit to: Hollywood Bowl, Ashford
Students Invited to Participate: All of Year 11
Date: Friday 10th May 2019
Departure Time: 10.00/10.30am
Students dismissed: 12.00pm
Mode of Transport: Walk
Cost: £4 per student
Reply & Payment Date: Friday 29th March 2018

I am writing to inform you that on the above date, we have organised for Year 11 students to attend a Bowling event at Hollywood Bowling in Ashford. This has been arranged in order to mark the last day of school before study leave commences. All Year 11 students will register as normal at 8.45am before attending a Leavers' Assembly in the hall. Following this the students will walk down to the venue at approx. 10.00/10.30am, escorted by members of staff, for an 11.00am start at Hollywood Bowling Centre. All students will be dismissed direct from Hollywood Bowling at around 12.00pm to make their own way home. Students will not be returning to school for the rest of the day.

Please would you remind your son that NKS expects exemplary behaviour on any school trip and that any inappropriate behaviour prior to study leave or on the last day could result in the privilege of study leave being withdrawn and, if very serious, may jeopardise his place in the Sixth Form.

To enable your son to participate, please would you complete the attached consent/medical form and return it to the School Office postbox, situated outside B26 (Spanish) in the MFL area on the second floor of the Brabourne Building **by Friday 29th March 2019**.

In accordance with the School's Charging Policy, parents/carers are invited to make a voluntary contribution (details above) towards the cost of the trip. Payment can be made online via the School's Internet Payment system which is available from:

<http://www.scopay.com/nks>

Payment should be made online, if you have not yet been provided with login details, please contact a member of the School's Finance Team.

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Where online payment is not possible, payment can be made by cheque or cash. Cheques should be made payable to 'The Norton Knatchbull School' and your son's name and form, together with details of the trip should be written on the reverse. All reply slips and cash/cheque contributions should be sealed in a clearly named envelope and dropped into the School Office postbox, situated outside B26 (Spanish) in the MFL area on the second floor of the Brabourne Building. Envelopes must be handed in at the earliest opportunity as lateness may result in students not being able to go on the trip. No responsibility can be taken for contributions lost due to envelopes not having been sealed properly. Please be advised that if there is insufficient interest in the trip, the trip will not run and a refund will be given.

Should the trip have to be cancelled for reasons beyond the school's control, including industrial action by outside agencies or adverse weather conditions, refunds will only be made in so far as the School can claim reimbursement. Should your son withdraw voluntarily from the trip, and the school has incurred prior costs, monies already paid will not be refunded.

In the unlikely event of an emergency arising on the day of the trip, between the hours of 8am and 5pm parents/carers should ring the School Reception on 01233 620045. Outside of these hours the Duty Manager can be contacted on 07747 837927.

Yours sincerely

A handwritten signature in black ink that reads "T. Sparrow". The signature is written in a cursive, slightly slanted style.

Mr T Sparrow
Achievement Leader of Year 10 and 11